

CENTRAL INDIANA FIRST STEPS

Public Awareness / Child Find Meeting

1-26-15 Date

Name	Agency	Changes to current contact info
1. Stacy Hobbs	LPA	
2. Katalina Suarez	LPC	
3. Julie Baker	Parent	
4. Haley Anderson	ESC	
5. Patrice Delaney	Sycamore	
6. Nichole Kelley	Whites Residential Family Ser	
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**Public Awareness Child Find Committee Meeting Agenda
January 26, 2015**

Outcome Statement: Support the awareness and visibility of the First Steps system throughout the cluster to assist in the increased identification and referral of infants and toddlers.

Performance Standards:

1. 1.4% of children served with an IFSP will be under the age of 1 year.
2. The population served will be comparable to the demographics of the cluster.
3. Appropriate and timely referrals are to be made to the SPOE from a variety of community partners.
4. 3% of the cluster's infants and toddlers population will be served*.

Performance Measures: Profile reports and First Steps data system reports will be utilized in the measurement of this performance standard. Cluster will meet performance metrics if cluster child counts remain within .5% of the current count, up to the target.

- 1) Introductions (if needed)**
- 2) Approval of minutes**
- 3) Action Item Updates**
- 4) Data – Website, County**
- 5) DCS/ASQ3 Update**
- 6) THINK Meeting Update**
- 7) Childcare Outreach Activities**
- 8) Announcement/Close**

**CENTRAL INDIANA FIRST STEPS
LOCAL PLANNING & COORDINATING COUNCIL
Public Awareness & Child Find Committee Meeting Minutes
January 26, 2015**

Present: Patti Sebanc(Sycamore Services), Nichole Kelley(Whites Residential and Family Services), Julie Rockwood(Parent), Holly Andria(Crossroads), Stacy Holmes (LPCC) and Katarina Groves (LPCC).

Agenda Items	Discussion	Action Items
Welcome & Introductions	<ul style="list-style-type: none"> • There was no need for introductions. 	
Approval of Minutes	<ul style="list-style-type: none"> • Stacy directed everyone to review the last meeting’s minutes. Holly made a motion to approve. Patti seconded. The motion carried and the minutes were approved. 	
Action Items Update	<ul style="list-style-type: none"> • Stacy informed the group that the Facebook page is up and running. She said that it can be accessed at “Central Indiana First Steps”. She directed those with IPHones to take a look. There are already 3 likes for the page. She is looking into how to possible merge or remove another Facebook page that looks more like a phone book page. • Patti reported that there is a Systems of Care group that meets in Hendricks County through the Children’s Bureau. She will get the info and share with the LPCC. • Rhonda was not present to report on the Burmese Translators through the Health Department. This is a difficult problem as there are apparently several different dialects of Burmese. Stacy asked to table this topic for now. • The state has rolled out a new data system for SPOE’s. There are some changes to available data because of this. For instance, there is no longer a “friend” field for referral data, as well as no “self” either and some reports previously reviewed by this committee are not available. 	<ul style="list-style-type: none"> • Committee can check out the new Facebook page. • Patti to share the contact info for the systems of care group in Hendricks.
Data-Website/County	<ul style="list-style-type: none"> • Stacy directed the group to look at the data regarding services per county. The results are a little surprising. • Patti was surprised by the 3.7% in Morgan County. She thought that Marion County would be the driver of high referral numbers, but actually Hendricks and Johnson County are higher. • It was suggested that maybe the program is becoming more socially accepted in the growing counties, whereas there is more skepticism in rural counties 	

<p>Activities</p>	<p>committee to make sure that childcares are familiar with the program.</p> <ul style="list-style-type: none"> • She stated that the council should reach out to Sarah Bailey with Childcare Answers in order to see how to reach out to the childcares in the area. • It was noted that home based childcare centers would benefit the most. • Patti suggested polling agencies to see how many services are provided in childcare settings. Agencies could assist with sharing information with the centers they frequent. • Stacy noted that childcare staff are often uncertain as to how to talk to parents of children about whom they have a concerned. 	<p>Sarah Bailey about ways to reach out to childcare facilities.</p>
<p>Announcements/Close</p>	<ul style="list-style-type: none"> • Stacy shared that the holdback has not come back from the state yet but should be soon. • The Annual Meeting will be on April 17th potentially. Checking with Annemarie Fessler at Washington Township to see if she can reserve the same room for us on that date. • <u>No March 16th meeting due to Annual Meeting.</u> 	<p>Next Meeting:</p> <p>Annual Meeting- To Be Determined</p>

Respectfully submitted,
Katarina Groves