

CENTRAL INDIANA FIRST STEPS

Transition Committee Meeting

12/10/14 Date

Name	Agency	Changes to current contact info
1. Sarah Bailey	CCA	— Suite 134
2. Betsy Chambers	Avon Schools	
3. Lorinda Bartlett	Center for Deaf & HH Education	
4. Krista Knowles	ProKids	
5. Joyce Keim	Boone Clinton NW Hendricks ^{Joint} Services	
6. Jennifere Newingham	Branzburg	
7. Cindy Griffith	Branzburg	
8. Jean Shepherd	RIKE	
9. Annie Hughes	Visually Impaired Preschool Services	
10. Michelle Fries	Parent.	
11. Pam Han	Southside Special Services	
12. Katarina Deane	LPCC	
13. Anna Burns	MSDCT	
14. Stacy Adams	LPCC	
15.		

Transition Committee Meeting Agenda December 10, 2014

Outcome Statement: Increase access to family resources and collaboration of social service agencies to create smooth transitions for infants, toddlers, and families into, within and out of the early intervention system.

Performance Standards:

1. Have current, signed Memoranda of Agreements (MOAs) with all special education planning districts, Head Start and early Head Start that are actively evaluated and shared with the community.
2. Conduct planned transition activities such as transition trainings with staff and meetings/trainings with community partners and parents to address transition issues or topics with each Special Education Planning District within the cluster on a semi-annual basis. Knowledge of transition options is increased as a result of quarterly meetings/trainings with service coordinators, community partners, and parents.

Performance Measures: SPOE Report, Exit survey data, Closure form, Peer Review, and IFSP transition pages will be utilized in the measurement of this performance standard.

1. Introductions
2. Approval of minutes
3. Action Item Update
4. Next Steps Event
5. Collaborative Evaluations for 32 month olds
6. Announcements/Close
7. Party!

**CENTRAL INDIANA FIRST STEPS
LOCAL PLANNING & COORDINATING COUNCIL**

**Transition & Interagency Agreements Committee Meeting Minutes
December 10, 2014**

Present Sarah Bailey(Childcare Answers), Krista Knowles(SPOE), Michelle Fetes(Parent), Annie Hughes(VIPS), Betsy Chambers(Avon), Ryan Keen(Southside Special Services of Marion County), Joyce Keim(Boone Clinton NW Hendricks Joint Services), Joan Shepherd(Pike), Tamara Burris(Lawrence), Lorinda Bartlett(Center for Deaf and Hard of Hearing Education), Jennifer Newingham(Brownsburg), Cindy Griffith(Brownsburg), Stacy Holmes and Katarina Groves.

Agenda Items	Discussion	Action Items
Introductions	<ul style="list-style-type: none"> • Introductions were made 	
Approval of Minutes	<ul style="list-style-type: none"> • Stacy asked the group to review the minutes from the last meeting. She asked for a motion to approve the minutes. Sarah made a motion to approve and Betsy seconded the motion. The motion carried and the minutes were approved. 	
Action Item Update	<ul style="list-style-type: none"> • Ryan reported that he had checked with his district and it appears that the Next Steps event will be held at Southside Special Services. He will double check and Stacy will check with him to get a date set. • Stacy reported that team meetings have already occurred and school reps are meeting with the individual SPOE teams they work with. 	<ul style="list-style-type: none"> • Ryan will double check For availability and Stacy Will set a date with him for The Next Steps event in March.
Next Steps Event	<ul style="list-style-type: none"> • Stacy reiterated that she would work with Ryan to get a date set for the March event. • The format will remain the same as the last time. • Joyce said that she would be the teacher of record for the mock case conference. 	<ul style="list-style-type: none"> • Ryan will double check for availability and get with Stacy to set a date.
Collaborative Evaluations for 32 Month Olds	<ul style="list-style-type: none"> • Stacy brought to the attention of the committee state discussions regarding collaborative evaluations for children 32 months and older between First Steps and the school system. • It was raised that the paperwork and 	

	<p>timelines are so very different between programs.</p> <ul style="list-style-type: none">• Jennifer noted that scheduling would be a nightmare to get this done.• Stacy noted that state discussions continue and wanted to raise it for discussion with this transition committee.• Tamara further pointed out that the two programs have very different focuses; i.e. developmental vs. educational. They are looking at different things.• Jennifer noted that the criteria would need to be revamped in order for it to work.• Ryan noted that it would be a scheduling nightmare for Assessment teams and school eval. teams.• It was noted that it is really recommended for children who are 33 months or older should go to the school directly.• Those that are 34 months and older are already being directed to the schools and then they have 50 days to complete an assessment.• Betsy raised the fact that some families are just difficult to get a hold of and service coordinators have to chase them down. Sometimes families say they do not want school services only to say that they do right before the child's third birthday. This makes the school have to hustle in order to get them in for an evaluation.• Betsy indicated that the current 30 month lists that the SPOE's send are very helpful. Helps to ensure that they are on top of possible children coming to the school system.• Ryan shared that he has been extremely busy already this school year with 104 case conferences!!!• Joan shared that she does appreciate when a First Steps eval has been completed on a late referral as it gives	
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	<p>her and her team a heads up to the child's needs.</p>	
<p>Announcements/Close/Party</p>	<ul style="list-style-type: none"> • Stacy shared that the UTS contract for ProKids was not re-awarded. This is a substantial budgeting concern.. It was not based on performance, but the state has decided they will directly assist agencies with training therapists. • Ann shared that she has been meeting with state legislators, both republican and democrats, and is trying to get VIPs to be recognized much like the Center for Deaf and Hard of Hearing services. The vision would be that all kids with visual impairment would go through a VIPS network of sorts. Butler University is also working on a Visual Impairment degree that should be coming soon! • There were no other announcements and the meeting was adjourned. • Party ensued! 	<ul style="list-style-type: none"> • <u>Next Meeting:</u> March 11, 2015 9 am, English Foundation Building, Third Floor, Suite 300

Respectfully submitted,
Katarina Groves